

# Installing EBis 3.2 on Client Computers

## Pre-Requisites

- EBis 3.2 can be installed on the following operating systems: Windows 2000 (must be Service Pack 4), Windows XP (Pro is preferred), Windows Vista, Windows 7, Windows 8.  
Make sure you have the latest service packs and Windows updates.
- Make sure you are logged into a **Windows account that has Administrative access** before starting the installation process.
- Make sure no other installation programs are running. If there is an error when running any of the setups here, try restarting the computer and trying again.
- These instructions should be followed on all computers that EBis will be used from.
- If increasing the number of users in EBis, depending on your SQL Server licenses, you may be required to purchase additional SQL Server "CALs". Contact your IT department/consultant if needed.
- A working network is required. This means the client machine must be on the same workgroup as the server machine. If you need help setting up a network, general instructions can be found here:  
<http://www.datcomedia.com/pdf/win78network.pdf>

FROM ALL CLIENT COMPUTERS (OR NEW MACHINE)

## Installing the EBis Client Software

**Make sure you are logged into Windows as a user with ADMINISTRATIVE access.**

1. Go to the location where you downloaded the EBis 3 client files and extract/unzip them. Double-click on the setup.exe file.
2. The installer will first list any pre-requisites that are needed for EBis to function, such as the Microsoft .NET Frameworks. Press the INSTALL button. This may take several minutes.
  - If the computer asks you to restart your computer, please do so and continue the installation.
  - Please read the appropriate license agreements and install those components.
3. Once the installer has finished with any necessary pre-requisites, the EBis client installation will start. Press NEXT and follow the on-screen instructions.
4. After the files are installed, the installer will close.
5. Find the "Start EBis 3.2" icon on your desktop.
6. You will be prompted to enter in the location of the EBis 3 files on the server. This is normally something such as:
  - \\SERVER\Users\Public\Documents\EBis3
  - \\SERVER\EBis3
  - If using mapped network drives, it may be a drive letter such as: Y:\
7. After specifying the correct location, press "Close". It will save, and then restart the "Start EBis 3.2" icon. If the path is correct and the application has proper access to the files on the server, it will copy the files over.

## Installation is Complete

Read the following once after **all** client computers have had the EBis 3 software installed (for brand-new EBis installs only):

- To start EBis on a client machine, double-click on the "Start EBis 3" icon on your desktop. If an "Application Launcher Settings" screen appears, put in the mapped hard drive location where the EBis 3 files are on the server. If using the default settings, you would put: `y:\`. If the client is already setup, the files will be copied from the server, and the EBis application will start.
- To start EBis 3 on the server computer, go to the Start Menu > Programs > EBis 3.2 and select the "EBis 3 (From Server)" icon.
- Make sure to setup the Preferences in EBis for your company. This can be done by going to View > Preferences.
- When logging into EBis 3 for the first time, use username: `Admin` and password: `admin`

### CONFIGURE A BACKUP

Make sure you configure the backup for your EBis database. This must be done from the server machine.

The files and instructions can be found here: [www.datcomedia.com/pdf/ebis3/backup.pdf](http://www.datcomedia.com/pdf/ebis3/backup.pdf)

If you have problems starting EBis from a client computer, please see for the appropriate documents: <http://www.datcomedia.com/support/>